

Overview and Scrutiny Work Programme – 2007/08

Overview and Scrutiny Committee			
Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Scrutiny of London Underground Ltd	To report in new year	Completed on 7 June 2007, LUL to report to a back to a future OSC	8 November 13 December 2007 31 January, 6 March, 10 April 2008
(2) Scrutiny of Highways Local Service Agreement	Spring 2008		
(3) Scrutiny of organised bodies – PCT	To report in new year	Representatives of the PCT to report on an annual basis	
(4) Scrutiny of Epping Forest Local Strategic Partnership – Chairman and Member level EFDC representatives	Spring 2008	Representatives of the partnership to report on an annual basis	
(5) Scrutiny of Essex Police – Community Policing Initiative	March 2008	Chief Superintendent to report to 6 March 2008 meeting on the initiative and general policing issues.	
(6) Scrutiny of Cabinet Forward Plan	July 2007	Completed on 10 July 2007	

<p>(7) Six monthly review -</p> <p>(a) Monitoring of OS recommendations</p> <p>(b) Free Saturday Car Parking – progress reports</p> <p>(c) OS work programme</p> <p>(d) Crime and Disorder Task and Finish Panel – Update on work</p>	<p>October 2007</p>		
<p>(7) Webcasting Evaluation</p>	<p>August 2007</p>	<p>Completed on 2 August 2007</p>	
<p>(8) North West Essex PCT – Proposal for Joint Scrutiny Review</p>		<p>At its meeting on 10 July 2007, the Committee supported in principle the proposal and requested full details. Officers are currently in the process of obtaining this information and when received will submit it to the Committee for further consideration .</p>	
<p>(9) OS Review – 18 September 2007</p>	<p>November 2007</p>	<p>Outcomes to be considered by the Constitution and Member Services Standing Panel on 11 October 2007 and submitted to the OSC in November with the Panels comments</p>	

(10) District Transport in Rural Areas		In August 2007, Members of the OSC met with the Head of Highways and Transportation for County to consider the proposal to refer this bid to the County for review by its Highways and Transportation Scrutiny Panel. Following this meeting it was agreed that a survey would be undertaken and an item placed in the Forester Magazine to ascertain user views on the quality of rural transport.	
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Standing Panels

Housing Standing Panel

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Implementation of Choice Based Lettings	High Ongoing in 2007/8		5 July, 2007 - cancelled 25 October 22 January 2008 21 April
(2) Private Sector Housing Strategy Action Plan	High Ongoing 2007/08		
(3) Progress on Meeting PSA7 target on Decent Homes	High Ongoing 2007/08		
(4) Implementation of Housing Assistance Policy 2007	High August 2007		
(5) Annual Ethnic Monitoring Review of Housing Applicants	Medium July 2007		
(6) Draft Housing Strategy Statement & Strategic Housing Action Plan	High October 2007		
(7) Annual Review of the Housing Allocations Scheme	High October 2007		

(8) Review of Incentives for Tenants to move to smaller accommodation	Medium October 2007		
(9) Six-monthly Progress report on Housing Business Action Plan	Medium January 2008		
(10) Six-monthly Progress Report on Strategic Housing Action Plan	Medium April 2008		
(11) Updated draft HRA Business Plan	High April 2008		

Constitution and Member Services Standing Panel – October 2007

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Review of May 2007 Elections	21 June 2007	Completed on 21 June 2007	11 October 2007
(2) Review of Protocol on Outside Organisations	30 July 2007	To be held back pending a review of wider cooperate partnership arrangements	15 October 2007 (Provisional)
(3) Cabinet operations in Emergency Situations	11 October 2007	Underway: First Draft endorsed by Panel on 30 July Final Draft to be considered on 11 October 2007	20 November 2007(Provisional) 11 Dec 2007
(4) Review of Polling Stations	11 October 2007	New Statutory Requirement for 4 yearly review of polling stations with particular reference to disabled people.	15 January 2008 (Provisional) 12 February 2008
(5) Local Government White Paper: Changes to OS (including Community Call for Action) Electoral Cycle Local Strategic Partnerships Executive Functions	TBA	The Local Government Bill is due to be enacted sometime during Autumn 2007. These will determine the programme for considering these matters.	28 April 2008 Provisional dates for extra meetings requested at meeting on 21 June 07
(6) OS Review Seminar - 18 September 2007	11 October 2007	To review outcomes	
(7) Determination of Members' Planning Applications	11 October 2007		
(8) Cabinet Committees	11 October 2007		
(9) Member Training Review	12 February 2008	Annual Review	
(10) Annual Review of Contract Standing Orders/Financial Delegation	28 April 2008	Financial Regulations to be considered on 8 April 2007	

Environmental and Planning Services Standing Panel

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Essex County Joint Waste Procurement Process	Ongoing		29 October, 20 December, 28 February, 2008 23 April 2008
(2) New Local Development Scheme	Ongoing	Awaiting Final Version of East of England Plan	
(3) Re use of buildings in the Green Belt/Traffic Issues in the Roydon and Nazeing Areas.	Ongoing	Underway – Final report and action plan endorsed by the Panel on 5 September 2007.	
(4) East of England Plan – EFDC Response to Final Version		Underway:	
(5) Clean Neighbourhoods and Environment Act 2005 – Implementation of provisions		Underway: Sub - group of Members established on 5 September to investigate the matters. To meet on 18 November 2007	
(6) Ongoing Traveller Issues including follow up action for Paynes Lane, Nazeing	Ongoing	Paynes Lane Report and Actions now completed. Panel to keep a watching brief on Traveller issues in general.	
(7) Planning Performance – monitoring of enforcement figures/outcomes	Ongoing	Statistics to be reported on a regular basis in Members Bulletin and reviewed by the Panel following six month trial.	

<p>(8) Parking on Grass Verges/ Parking in Residential Area</p> <p>To monitor the recommendations of the 2005/06 Task and Finish Panel on Parking in Residential Areas and, if necessary, identify any follow action required.</p>		<p>New West Area Highways Manager to attend Panel meeting on 29 October 2007.</p>	
<p>(9) Climate Change – April 2007 Council motion</p>		<p>Underway: Panel to received further reports.</p>	

Finance and Performance Management Standing Panel

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Best Value Performance Plan 2007/08		Arrangements for consideration of Full BVPP agreed on 12 February 2007.	13 November 14 January, 2008 11 February
(2) Key Performance Monitoring Indicators – Quarterly	Ongoing	Underway: quarterly figures considered on 14 August 2007	
(3) Quarterly Financial Monitoring	Ongoing	Underway – First Quarter information considered on 14 August 2007	
(4) Performance (Services to be scrutinised in Rotation)	Ongoing		
(5) Local Area Agreements – Performance Monitoring	Ongoing	Quarterly performance monitoring to commence from start of 2007/08 municipal year. Considered at the June 07 meeting.	
(6) Council Plan 2006-2010 Performance Monitoring		Publication of Council Plan completed . Annual performance monitoring to commence from start of 2007/08 municipal year. Report considered at the June 07 meeting	
(7) Annual Value for Money Analysis	Ongoing	Underway – Sub group set up to consider VFM Analysis for 2006/07. Sub Group met on 8 March 2007 to consider the analysis and propose areas for possible Task and Finish Panels.	
(8) CPA Improvement Plan – Performance Monitoring	Ongoing	Review of improvement plan completed on 14 November 2006. Quarterly performance monitoring of outstanding actions to commence from start of 2007/08 municipal year	
(9) Annual Consultation Plan	Ongoing – Annual Review to June 2007	Consultation Plan to be considered at first meeting of each year	

(10) Land Assets – Performance		Added to programme by OSC on 1 February 2007	
(11) Value for Money in Leisure Services		Report considered at the June 07 Meeting.	
(12) *Customer Contact Centre	Ongoing see (14) below	Proposed Progress reports on Customer Services Transformation Programme to every meeting	
(13) *Customer Services Working Group feedback	April 2007	New Item	
* = items previously under disbanded Customer and ICT Panel			

Task and Finish Panels

Leisure Services

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Future Management of Waltham Abbey Sports Centre	May/June 2007	Underway: New dual agreement and timetable to be brought to next meeting. Panel had a guided tour of the centre on 18 September 2007.	9 August 2007 18 September 31 October 27 November
(2) Review of the Feasibility for alternative Arts Development in the District		Scope of review considered on 5 July 2007 – a full report was considered at it's 18 September 2007 meeting.	
(3) Monitoring of Youth Initiatives Scheme		Scope of review considered on 5 July 2007	
(4) 2012 Olympics To undertake a review of the opportunities presented by the games for the 2021 Olympic and Paralympic Games and bring forward proposals as to how the Council may wish to respond, including priorities for action and any resource implications		Presentation considered on 5 July 2007 on the Cultural and youth opportunities for the District. Panel also considered Cabinet report on the request for the Panel to look into the opportunities presented by the Games and identify an Action Plan for legacy, as requested by the Essex Co-ordinating Body.	

Provision of Value for Money within Planning Services – *New Task and Finish Panel*

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
Provision of Value for money within the Development Control (Planning Services function)		New Panel set up to consider: <ul style="list-style-type: none"> • Success of action to reduce backlog of planning applications • Improvements in performance • Ways of increasing the effective of Value for Money Analysis for 2005/06 and future years 	23 October 2007

Town Centre and Car Parks Task and Finish Panel			
Item	Report Deadline / Priority	Progress Comment	Programme of Future Meetings
Anti Social Behaviour in Car Parks	High	Work has been held in abeyance - October OSC to give consideration to the need for the Panel to reconstitute.	TBA

Crime and Disorder Task and Finish Panel – *continued for completion of work*

Item	Report Deadline / Priority	Progress Comment	Programme of Future Meetings
Crime and Disorder Act 1998 – Government Review and Recommendations	Panel needs to arrange a first meeting to set the scope of its review and a work plan		TBA
Scoping and Terms of Reference setting.	Tuesday, 27 June 2006	A draft terms of reference was considered and agreed by the panel.	
The Panel questioned the Police on using the National Intelligence Model and how they would hope to pinpoint areas causing concerns.	Thursday, 12 October 2006	The Panel received a presentation from Chief Super. Andy Adams.	
The Panel devoted a meeting to the PCT with a view to questioning about the link between mental health and crime, and the Fire Brigade	Thursday, 23 November 2006	The Panel received a presentation from Alison Cowie and Mike O'Keefe on mental health and crime. They also received a presentation from Peter Ashby from Essex Fire Services.	
The Panel to host a joint meeting with the Probation Service and the Youth Offending Team.	Thursday, 15 March 2007	The Panel received two presentations, one from Paulette Burrell from the Essex Youth Offending Team and one from Richard Meads from the Essex Probation Team.	

<p>A meeting devoted to EFDC specialist officer giving an insight into the national Intelligence Model along with an up date from the Police.</p>	<p>Monday, 23 April 2007</p>		
<p>To consider views of the Anti Social Behaviour Officer and the officer responsible for CCTV coverage and the Youth Services Officer. The Task and Finish Panel will also consider the role of EFDC Crime Reduction Team and the resources available to it.</p>			